

Franconia Home and School Meeting Minutes

Date: May 9, 2017

Next H & S Meeting: September 12, 2017

Attending: J. Hagan, L. Heineck, S. Parente, K. Adams, M. Yothers, K. Dommel, K. Word, K. Derstein, J. Reath, L. Solly, S. Boell, B. Moyer, E. Feldwieser, I. Ahart, S. Peterson

Meeting was called to order at 7:04 PM by President, Janie Hagan

President's Report: Jane Hagan

- Minutes from the April 2017 meeting were reviewed and approved with a motion by Shawna Boell and seconded by Kim Dommel.
- Sign – up sheets were circulated and discussed in advance of early fall events including the teacher's back to school breakfast on August 24th, KidStuff Coupon Book fundraiser and the Race for Education.
- The tentative 2017-2018 Home and School events calendar was circulated and reviewed. Some events to note include the Race for Education for the fall, a new Family night replacing Skate Night and an additional Mommy Market was added for the fall due to demand.
- Please note that expense reimbursement requests for the current year are due by June 16, 2017.
- There are several committee Chair and Co-chair positions available for the upcoming 2017-2018 school year including Bingo Night (Co-chair needed), Family Fun Night (Chair needed), Fifth grade promotion night (Chair needed and 3 sub-committee chairs) and Muffins with Mom (Co-chair needed).
- Book blasts are back again this summer with beach balls coming home for each child indicating the dates including the following:
 - June 27th 9:30 – 11:00 AM
 - 9:30 AM Indian Valley Center (Cowpath and Telford Pike)
 - 10:15 AM Telford Fire Station
 - 11:00 AM Forrest Meadow Park
 - July 18th 5:30 – 7:00 PM Souderton Borough Park and Pavilion
 - August 1st 9:30 – 11:00 AM
 - 9:30 AM Indian Valley Center (Cowpath and Telford Pike)
 - 10:15 AM Telford Fire Station
 - 11:00 AM Forrest Meadow Park
 - August 15th 5:30 – 7:00 PM Souderton Borough Park and Pool
- The Home and School purchased a shed for the school to house gym and field day equipment that is currently being wheeled in and out of the school as needed. It is needed storage and it should be completed this summer.
- The election for Secretary was held as nominations were held the last meeting. Elizabeth Feldwieser made a motion to elect the nominee Stefanie Peterson and Bobbi Moyer seconded the motion. All attendees were in favor of the election and Stefanie Peterson was elected for the two year term beginning July 1, 2017.
- Thank you to our volunteers this year! We are very appreciative of your support.
- Kim Dommel discussed Indian Valley Education Foundation and volunteer activities. They are a non-profit locally supporting education initiatives for SASD, including most recently the teacher grants given for classroom development, iPads for Social Studies and their WEB leader program at the Middle School level (mentor program). Donations are being accepted online in honor of your child's classroom teacher and in lieu of an end-of-year teacher gift. All donations are tax deductible and the funds will go back to your teachers collectively where the greatest need lies.

- Wawa shortie fundraiser coupons were discussed collectively. We were successful with the last fundraiser and chorus is not pursuing them further. Continuation of the coupon offering is an option, but quantity and timing was discussed. Kara Derstein made a motion to buy 2000 coupons up front in order to offer them at various Home and School functions, including but not limited to, the Back to School Picnic, Back to School night, Family nights, etc. A formal sale sent home to students is scheduled for November 6th through the 17th. Elizabeth Feldwieser seconded this motion and the vote was unanimous.

Principal's Report: Laura Heineck

- We are thankful for our families and their ongoing support at Franconia! Thank you to Shawna Boell and family most recently for their assistance at the book fair.
- The book blasts are scheduled for the summer and Bergey's is donating funds so that a book is available for each student instead of a t-shirt this year.
- Mrs. Foehring and Mrs. Wenger (our school nurse) are retiring at the end of this school year.
- We recently held a bus driver appreciation celebration in the morning after all the students were dropped off at school.
- A representative for the Indian Valley library talked about the Read-a-thon program this summer at our last assembly.
- Mrs. Kling and Mrs. Clark are working on their "Inspiration Lab" in the library which involves a more collaborative library time for the students, including the Lego wall and other activities.
- Upcoming dates:
 - Muffins with Mom is approaching on May 11th sponsored by Home and School
 - Field Day is soon on May 11th and 12th for K-2 and 3-5 respectively.
 - May 16th is a school closure day for students but the teachers are participating in a professional development day geared towards the Schoology rollout at the elementary level.
 - May 17th is the last Sundae Bar being served by the Franconia Township police officers.
 - May 19th is the Volunteer Breakfast
 - May 22nd is Kindergarten orientation.
 - May 23rd is the author visit and instrument demonstrations at the end of the day.
 - May 26th is Community Day – Middle School students will help in the building.

Treasurer's Report: Stephanie Parente

- The Treasurer's Report ending May 2, 2017 was submitted for review and inclusion in the minutes. It will be available online under our Meeting Minutes heading.
- Revenue: We had a residual wawa coupon income of \$48 and a donation in lieu of attendance for a dining out night for \$25.
- Expenses: We purchased magnets under our Spiritwear line item for \$251.22 to be sold at various family nights beginning in the next school year. There were Logo contest expenses for gift cards, copy charges and \$498.06 was paid for Skate Night.
- The current balance is 35,870.63.
- The 2017-2018 budget was submitted for review and discussion. Kim Dommel made a motion to pass the budget as stands and Shawna Boell seconded the motion. All whom were present were in favor. The budget is available on the Home and School website for informational purposes.

Committee Reports:

- **Book Fair:** Shawna Boell - \$103 approximately was raised for "All for Books" and matched it allows for \$200 for school book purchases for the upcoming Book Blasts. Raffle winners will be contacted shortly More volunteers are required for next year especially for clean up as no one stayed to help this year, with the exception of the Boell family.

- **Box Tops:** Mandy Alderfer/ Liz Martin: Spring counts were 11, 215 total boxtops which translates to \$1, 121.50 anticipated in the fall 2017 submission. Submission deadlines are twice a year for this program so the next date is in the fall. Thank you to all who collected them! Stephanie Parente will be the new chairperson next year.
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- **Family Fun Night:** Kelli Adams – May 19th from 6:30-8:30 PM at the Indian Valley Boys and Girls Club. This is a fun, free night for all Franconia families to attend and experience the facility! Jacqui, “the balloon lady,” will be in attendance to make balloon shaped creations!
- **Fourth Grade Parents Service Project:** Janie Hagan – A Sign-up Genius will be circulated shortly to interested fourth grade parents. There are two shifts on promotion night from 4-6:00PM and 6-8:00 PM to organize and replenish food and then to pack up the remainders for the 5th grade field trip the following day.
- **Fifth Grade Promotion:** Kim Dommel – Thanks to Lynne Stauffer for handling the t-shirts. Liz Martin and her volunteers are handling the decorations. Theresa Hunsicker, Holly Kelly, Rachel Derr and Kim Dommel are handling the video montage. A Sign-up Genius will be circulated shortly for refreshments. Tickets are limited to 5 per family due to limited space in the school.
- **Franconia Flyer:** Stacy Bucher – The May/ June issue went home in the 5/8 communicator.
- **Fundraising:** Maureen Yothers – Please refer to the Wawa Shortie coupon notation above.
- **Hospitality:** Liz Martin and Ingrid Ahart - National Staff Appreciation week is in May, so on 5/1 Home and School set up a cupcake and beverage display for the staff to enjoy! Thank you to Ingrid Ahart for all you do!
- **KidStuff Coupon Book:** Karen Andersen – The contract has been completed for the upcoming school year. Lauren Brown and Kara Derstein will work alongside Karen next year and then take over the following year.
- **Mommy Market and bake sale:** Janie Hagan – We added a fall sale on Saturday, October 7, 2017 due to interest from both vendors and suppliers.
- **Muffins with Mom:** Maureen Yothers – May 11th, 8:00-8:30 AM in the cafeteria – Muffins and juice will be served. Approximately 175 RSVP’s were received and a Sign-up Genius is circulating to help at the event.
- **Pretzel Day:** Kelli Adams – We raised \$50 at our last pretzel day on May 5th. Thanks to everyone who helped this year!
- **Spiritwear:** Katie Pisoni – The magnets have been delivered and we are potentially plan to order an additional 100 in the opposite color scheme over the summer.
- **Sundae Bar:** Kelley Word – The final Sundae Bar is May 17th. The Sundae bar is included in an elementary lunch. Purchased a la carte the cost is \$1.65.
- **Yearbook:** Kelli Adams: Yearbook – The final digital yearbook and orders were submitted timely to Lifetouch. There were several sales glitches this year, but we have confidence that they should be avoided next year. The 2017-2018 contract has been signed and submitted. Our yearbook delivery will fall around the Memorial Day holiday and books will be sent home the last week of school. Copies will be available for sale in the Cafeteria at lunchtime if the pre-order deadline was missed for \$15.50.

Meeting Adjourned: 8:20 PM

Respectfully submitted,

Kelli Adams, Home and School Secretary